



COUNTY OF SAN DIEGO

DEPARTMENT OF PLANNING AND LAND USE: Zoning

MINOR DEVIATION – STAFF CHECKLIST

Date: _____ Project#: _____

☐ Site Plan ☐ Minor Use Permit ☐ Major Use Permit ☐ Admin Permit

MINOR DEVIATION INTAKE REQUIREMENTS (Counter):

- ☐ Plot Plans consists of 4 sets; Minimum plot plan size 11" x 17"
- ☐ Summary table and square footages have been provided
- ☐ Detailed description of proposed use/change has been provided
- ☐ Check KIVA for any holds, flags, violations / Code Enforcement Notification
- ☐ Verify sewage disposal and if site is served by on-site septic, check the following box:
 - ☐ DEH review required

MINOR DEVIATION COMPLIANCE REVIEW (Planner):

<u>YES</u>	<u>NO</u>	<u>THE PROPOSED DEVIATION...</u>
<input type="checkbox"/>	<input type="checkbox"/>	Is unclear and poorly described/defined
<input type="checkbox"/>	<input type="checkbox"/>	Exceeds 10% cumulative change rule (Section 7609.d)
<input type="checkbox"/>	<input type="checkbox"/>	Proposes changes in circulation
<input type="checkbox"/>	<input type="checkbox"/>	Propose/requires changes in parking numbers
<input type="checkbox"/>	<input type="checkbox"/>	Proposes changes in lighting
<input type="checkbox"/>	<input type="checkbox"/>	Proposes changes in signage
<input type="checkbox"/>	<input type="checkbox"/>	Is located within an area of a Moratoria
<input type="checkbox"/>	<input type="checkbox"/>	Inconsistent with the GP, CP, SP and DR Guidelines
<input type="checkbox"/>	<input type="checkbox"/>	Lacks an approved SWMP that is on file with the Department
<input type="checkbox"/>	<input type="checkbox"/>	Expands into a protective easement or natural open space
<input type="checkbox"/>	<input type="checkbox"/>	Proposes changes to approved conditions
<input type="checkbox"/>	<input type="checkbox"/>	Involves an open code cases, holds or flags

If the answer is "NO" to all the above questions, the minor deviation may be processed by the Project Planner and approved by the Zoning Counter Planning Manager. If the answer to any of the questions is "YES", the Zoning Counter Planning Manager must present the proposed deviation to the Chief of Project Planning for further action/direction.

